**(To be applied/typed on the Company's Letterhead Pad)**

Ref. no.: Date:

To

The Secretary

Bangladesh Energy Regulatory Commission

TCB Bhaban, 1, Karwan Bazar

Dhaka-1205.

Sir,

I hereby request you to kindly issue a license for **Auto Gas (LPG) Storage and Refueling Station** at the location mentioned in the application form.

2. I enclose herewith the required information and documents along with the application form.

3. I am paying herewith **Application Fee** as mentioned bellow:

(a) Application fee (Taka) :

Amount in words :

(b) Demand Draft/Pay Order No :

(c) Date of payment :

(d) Name of the Bank and Branch :

Yours Sincerely,

Signature & Date: …………………………………….

Name :

Mobile Number :

Fax Number :

E-Mail ID :

…….………………………..

Company seal (if necessary)

**[Auto Gas (LPG) Station]**

Government of the People's Republic of Bangladesh

**Bangladesh Energy Regulatory Commission**

TCB Bhaban (3rd Floor)

1, Karwan Bazar, Dhaka 1215.

License application form for **Auto Gas (LPG) Storage and Refueling Station**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | (a) | **General Information**  Name of the Auto Gas (LPG) Station/Company | **:** |  |
|  | (b) | Mailing /Corporate address | **:** |  |
|  | (c) | NID Number (Proprietor/ Managing Director/ Managing Partner) | **:** |  |
|  | (d) | Contact Information   1. Mobile No. 2. Fax No. 3. Land phone No. 4. Email 5. Website | **:**  **:**  **:**  **:**  **:** |  |
| 2. | **Location of Auto Gas (LPG) Storage and Refueling Station** | |  |  |
|  | (a) | Plot/Holding/Road No | **:** |  |
|  | (b) | City/Pouroshova/Union/Village | **:** |  |
|  | (c) | Upazila | **:** |  |
|  | (d) | Police Station | **:** |  |
|  | (e) | District | **:** |  |
| 3. | (a) | **Other existing license of the company/station**  Trade license No. | **:** |  |
|  | (b) | TIN number | **:** |  |
|  | (c) | VAT registration No. | **:** |  |
|  | (e) | LPG distribution/operator company(s) name  (Please Attach LPG purchase agreement) | **:** |  |
|  | (f) | Date of commissioning | **:** |  |
|  | (g) | Manpower of Auto Gas Station | **:** |  |
| 4. | **Information about Pumps** | |  |  |
|  | (a) | No. of pumps | **:** |  |
|  | (b) | Pump capacity (liter/hr) | **:** |  |
| 5. | (a) | **Storage and others**  Total tank storage capacity (liter) | **:** |  |
|  | (b) | Storage tank design pressure | **:** |  |
|  | (c) | Total number of dispensing units with hoses | **:** |  |
| 6. | (a) | **Power source**  Source of Power (PDB/REB/others) | **:** |  |
|  | (b) | Generator Capacity(kW) | **:** |  |
|  | (c) | Generator fuel type: Natural Gas/Diesel/LPG | **:** |  |
|  | (d) | If Natural Gas, approved gas load (scm/hr) | **:** |  |
| 7. | Please Attach NOCs/Certificates/Licenses according to the checklist | |  |  |
|  |
|  |  | |  | | --- | |  | |  | ------------------------------------  Signature of the Applicant  Date:  Name:  Mobile no:  E-mail: |

|  |
| --- |
|  |

**Instructions**:

1. Application to be submitted in prescribed form, which can be downloaded from BERC website (www.berc.org.bd).
2. **Please submit papers/documents according to attached checklist.**
3. All enclosed papers/documents are to be signed and sealed by the Proprietor/Chairman/MD/CEO/Authorized Person of the Company.