**[Application : Gas (LPG)]**

**(To be applied/typed on the Company's Letterhead Pad)**

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| Ref. No.: Date ……………………… |  |

To

The Secretary

Bangladesh Energy Regulatory Commission

TCB Bhaban, 1, Karwan Bazar

Dhaka-1205.

Subject : **Application for LPG Licence (Main/Satellite Plant)**

Dear Sir,

We hereby request you to kindly issue a Licence for **LPG Storage, Bottling, Distribution and Marketing** at the location mentioned in the application form.

2. I/We enclose the required information/documents along with the Application Form.

3. I/ We submitted herewith the Application Fee Licence Fee as mentioned bellow:

(a) Amount ( in Taka) :

(in words) :

(b) Pay Order/Demand Draft No :

(c) Date of Payment :

(d) Name of the Bank and Branch :

Yours sincerely,

Signature of the Applicant :

Name :

Designation :

Cell Number :

E-mail :

Company website :

(Seal of the Company)

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**[Form : Gas (LPG)]**

**Bangladesh Energy Regulatory Commission**

TCB Bhaban (3rd Floor)

1, Karwan Bazar, Dhaka 1215.

**Licence Application Form**

**for**

**LPG Storage, Bottling, Distribution and Marketing (Main/Satellite Plant)**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | (a) | | | | Name of the LPG Plant | | | **:** |  | |
|  | (b) | | | | Mailing Address | | | **:** |  | |
|  | (c) | | | | NID Number (Proprietor/ MD/ Managing Partner) | | | **:** |  | |
|  | (d) | | | | Contact Information   1. Phone No. 2. Fax No. 3. Mobile No. 4. Email 5. Website | | | **:**  **:**  **:**  **:**  **:** |  | |
| 2. | Location of LPG Plant | | | | | | |  |  | |
|  | (a) | | | | Plot No./Holding No. | | | **:** |  | |
|  | (b) | | | | City/Town/Village | | | **:** |  | |
|  | (c) | | | | Upazila | | | **:** |  | |
|  | (d) | | | | District | | | **:** |  | |
| 3. | Land Area of LPG Plant (Acres/Beghas) | | | | | | | **:** |  | |
| 4. | (a) | | | | Trade License Number | | | **:** |  | |
|  | (b) | | | | Income Tax Certificate Number | | | **:** |  | |
|  | (c) | | | | VAT Registration Number | | | **:** |  | |
| 5. | (a) | | | | Number of Tanks and Individual Capacity (MT) | | | **:** |  | |
|  | (b) | | | | Total Storage Capacity (MT) | | | **:** |  | |
|  | (c) | | | | LPG Bottling Capacity (MT) | | | **:** |  | |
|  |  | | | | 1. Daily (MT) | | | **:** |  | |
| 1. Monthly (MT) | | | **:** |  | |
| 1. Yearly (MT) | | | **:** |  | |
|  | (d) | | | | Bottling Capacity (Number) | | | **:** |  | |
|  | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Period | 12kg | 18/20kg | 33/40kg | -----kg | Total | | | Number | MT | | Daily |  |  |  |  |  |  | | Monthly |  |  |  |  |  |  | | Yearly |  |  |  |  |  |  | | | | | | | | | | |
| 6. | LPG Import in MT (last 2 fiscal year, July – June) | | | | | | |  |  | |
|  | (a) | | | |  | | | **:** | (MT) | |
|  | (b) | | | |  | | | **:** | (MT) | |
| 7. | Date of Plant Commissioning | | | | | | | **:** |  | |
| 8. | Type of LPG Plant | | | | | | |  |  | |
|  | (a) | | | | | Main/Satellite Plant | | **:** |  | |
|  | (b) | | | | | Marketing/Storage/Bottling/  Distribution | | **:** |  | |
| 9. | Annual Production Capacity | | | | | | | **:** |  | |
| 10. | Specification of Imported LPG | | | | | | | **:** |  | |
| 11. | LPG Importing Country | | | | | | | **:** |  | |
| 12. | Cylinder Importing Country/Cylinder Sources | | | | | | | **:** |  | |
| 13. | Cylinder Type (kg) | | | | | | |  |  | |
|  | (a) | | | |  | | | **:** |  | |
|  | (b) | | | |  | | | **:** |  | |
|  | (c) | | | |  | | | **:** |  | |
| 14. | Source of Power | | | | | | |  |  | |
|  | (a) | | | | PDB/REB | | | **:** |  | |
|  | (b) | | | | Captive Power Generation | | | **:** |  | |
|  |  | | | | (i) | | Capacity (kw) | **:** |  | |
|  |  | | | | (ii) | | Fuel Type (Tick) | **:** | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Gas |  | Diesel |  | Others |  | | |
|  | (c) | | | | Captive Power Waiver Certificate (Tick) | | | **:** | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | | |
| 15. | Approval of Energy and Mineral Resources Division (EMRD) | | | | | | |  |  | |
|  | (a) | | | | Memo Number | | | **:** |  | |
|  | (b) | | | | Date | | | **:** |  | |
| 16. | Site Clearance Certificate from DoE | | | | | | |  |  | |
|  | (a) | | Memo Number | | | | | **:** |  | |
|  | (b) | | Date | | | | | **:** |  | |
| 17. | Registration Certificate from BIDA | | | | | | |  |  | |
|  | (a) | | Memo Number | | | | | **:** |  | |
|  | (b) | | Date | | | | | **:** |  | |
| 18. | Approval Letter from Port Authority | | | | | | |  |  | |
|  | (a) | | | Memo Number | | | | **:** |  | |
|  | (b) | | | Date | | | | **:** |  | |
| 19. | Fire Licence | | | | | | |  |  | |
|  | (a) | Memo Number | | | | | | **:** |  | |
|  | (b) | Date | | | | | | **:** |  | |
| 20. | Plant NOC from Department of Explosives  (with approved Diagram) | | | | | | |  |  | |
|  | (a) | Memo Number | | | | | | **:** |  | |
|  | (b) | Date | | | | | | **:** |  | |
| I/We, hereby certify that the above information/documents given in this application form are correct and true. | | | | | | | | | | |
|  |
|  |  | | | | -----------------------------------------------  Signature of the Applicant  Date :  (Seal of the Company) Name of the Applicant :  Contact Number :  Email : | | | | |

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**Instruction** :

1. Application to be submitted in prescribed Form, which can be downloaded from BERC website **(**[**www.berc.org.bd**](http://www.berc.org.bd)**).**
2. Please submit papers/documents according to attached checklist. All enclosed Papers/Documents are to be signed and sealed by the MD/CEO/authorized person of the company.
3. BERC Investigation Team would/may visit the LPG Plant to see the project completion status before issuing Licence (if applicable).