**(To be applied/typed in the Company's letter head pad)**

|  |  |
| --- | --- |
| Ref. No.: | Date: |

To

The Secretary,

Bangladesh Energy Regulatory Commission,

TCB Bhaban (3rd floor),

1 Karwan Bazar, Dhaka-1215.

Sir,

I hereby request to **amend/time extension** our Auto Gas License No. **L/P………….** for Auto Gas Storage & Refueling Station at the location mentioned in the application form.

2. I am providing herewith the required information and attested copies of the documents along with the application form.

3. I am paying herewith **Application Fee** as mentioned below:

1. Amount (In Taka) **:**

(In Words) **:**

1. Demand Draft/Pay Order No **:**
2. Date of payment **:**
3. Name & Branch of the Bank **:**

Yours Sincerely,

Signature

Name of the applicant :

Designation :

Cell Number :

E-Mail ID :

Website :

Seal of the Company (if any)

|  |
| --- |
|  |

**[Form: Auto Gas(LPG): Amendment)]**

Bangladesh Energy Regulatory Commission

TCB Bhaban (3rd Floor), 1 Karwan Bazar, Dhaka 1215.

License Amendment Form for Auto Gas Storage and Refueling Station

1. **General Information**

(a) Name of the Company/Station :

 (b) License Number :

 (c) Mailing Address :

 (d) NID Number :

(Proprietor/ Managing Director/ Managing Partner)

 (e) Contact Information

i) Phone No. :

ii) Fax No. :

iii) Mobile No. :

iv) Email :

v) Website :

2. Proposed Amendment\*

|  |  |  |
| --- | --- | --- |
| SL No. | Existing Information/Item | Proposed Information/Item |
| (a) |  |  |
| (b) |  |  |
| (c) |  |  |

 \*please attach necessary papers/documents in favor of amendment.

--------------------------------------------

Signature of the Applicant

Date :

Name of the Applicant :

Contract Number :

Email :

**Instruction:**

(1)Application to be submitted in Prescribed Form, which can be downloaded from BERC website (www.berc.org.bd).

(2)Please submit necessary papers/documents in favor of amendment, where applicable.

(3)All enclosed Papers/Documents are to be signed and sealed by the Proprietor/Chairman/MD/CEO or Authorized Person of the Company.